

CHAPTER 16

WATER DEPARTMENT

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ARTICLE 1. **IN GENERAL**

Sec. 16.1-1. **OPERATION OF WATER PLANT; AUTHORITY.**

The operation of the Township water plant and system shall be and remain vested in the Township Committee, which shall appoint such superintendents, engineers, collectors of water rents and other employees as it may deem necessary for the proper operation of the water plant.

Sec. 16.1-2. **DEPARTMENT; DESIGNATION.**

The operation of the water plant shall constitute a separate department of the Township and shall be known as the "Water Department of the Township of Pennsville." The name "Water Department" where mentioned in the rules and regulations, as hereinafter set forth, shall be continued to cover the full name of the department as provided herein

Sec. 16.1-3. **WATER SUPERINTENDENT; TERM; REMOVAL.**

The term of office of Water Superintendent shall be five (5) years, said Water Superintendent being subject to removal from office during said term after due hearing, by reason of disability or failure to perform the duties of his office.

Sec. 16.1-4. **PENALTY.**

Any person who shall violate any of the provisions of this Chapter shall, upon conviction thereof before the Municipal Court, be subject to a fine not to exceed Fifty (\$50.00) Dollars or imprisonment not to exceed ten (10) days in the County Jail.

Sec. 16.1-5. **FOREMAN; TERM.**

In addition to the Superintendent, the Township Committee may appoint a Foreman to the Water Department who shall be subject to the direct supervision of the Superintendent and to such duties as may be assigned to him/her.

The term of this office shall be three (3) years. Any person now holding a position under this designation shall be extended for the term provided for herein from the time of such designation.

ARTICLE 2. WATER SERVICE

Sec. 16.2-1. APPLICATION.

An application for the supply of water shall be made in writing on the form furnished by the Water Department by the owner of any property to be supplied with water as provided for in this Chapter; and no water shall be supplied except as provided for therein.

Sec. 16.2-2. INSTALLATION TO CURB STOP OR METER; RESPONSIBILITY.

The Department shall proceed, as soon as feasible after the paying of the charge or fee and the granting of the application, to install or renew that part of the service connection extending from the water main to the point of location of the curb-box or meter, which will be approximately one (1) foot inside of the curb-lines, and for this purpose will furnish all superintendence, labor and materials including corporation cock fittings, cutting in sleeves at the main, also service connection pipe, curb-stop or valve and curb-box or meter. The entire work of installing or renewing service connection from the main to the curb-line and meter will be done by the employees and representative of the Water Department exclusively, and no other person or persons shall, at any time, install, renew, repair, maintain, change, alter, or relocate any service connection with any water main owned now or hereafter by the Township between such water main and curb-box or meter. (For standby fire fighting systems water meter exception see Section 16.4-1

Sec. 16.2-3. SERVICE PIPE INSTALLATION.

The service pipe or main from the curb-stop, meter, or valve, as the case may be, to the property unit to be served shall be installed, maintained, repaired or renewed by the owner or other person in possession of the property, and without cost or expense to the Township, and must be in accordance with the following specifications and requirements:

- A. An authorized representative of the Township will designate the location of every installation or renewal of a water service connection and same shall be installed only at the location so designated.
- B. The service pipe from the curb-stop or meter to the unit to be served shall never be of less diameter than the service pipe from water main to the curb-stop or meter; such pipe to be made of copper or other material approved by the Township Water Department, and never to be of smaller than three-quarters (3/4 of an inch in the case of a domestic unit or such greater size required depending upon such other use of the property).

- C. The service pipe shall be laid at right angles to the water main and in a straight line from the curb-stop or meter to within the wall of the building to which service is to be furnished. Under no circumstances shall elbows, bends, offset or crooked, bent or dented copper pipe be permitted in any water service connection, and the service pipe for its entire length from the curb-stop or meter, the building shall be laid in an open trench, and no jacking or pulling of the copper pipe shall be permitted.
- D. Every part of the service pipe from the curb-stop or meter to the building to which service is to be rendered shall at all times be located at a minimum depth three (3) feet beneath the surface of the ground.
- E. A compression valve of the stop-and-waste pattern, and of a pipe size diameter corresponding to that of copper service pipe diameter, of good red brass and tested to a minimum of one hundred twenty-five (125) pounds pressure shall be installed inside the building as close as practicable to the point of entrance of the service pipe through the wall for use in shutting off the water supply whenever necessary.
- F. A separate trench shall be used in the installation of the service pipe and each service pipe shall be at all times and along its entire length laid not less than three (3) feet from any and all gas, sewer or other pipe lines or mains.
- G. Immediately after the installation of the service pipe from the curb-stop or meter to the building, and before the trench is back-filled, the Water Department shall be notified at its office in order that an authorized representative of the Township may be afforded an opportunity to inspect the installation and the pipe shall not be covered until such inspection has been made and the installation has been approved as in conformity with the regulations of the Township then in effect.
- H. After the water service connection has been completely installed and approved as aforesaid, a water meter shall be furnished and installed by the Township to measure the quantity of the water consumed. Before the water is turned on to supply the building, any individual pumping unit then in service up to this point must be disconnected and abandoned as a source of domestic water supply, or as a part of the plumbing system of the building, and is in no manner thereafter to be connected as such so as not to interfere with or mix with the water to be supplied through and by the Township, but may be continued in use only for purposes other than domestic consumption.

- I. Should the owner or person in possession of the property to which water service is furnished by the Township find it necessary to renew or re-lay all or any part of the service pipe from the curb-stop or meter to the building, but not requiring the renewal of the pipe from the water main to the curb-stop or meter, a notice of the renewal or re-laying of the service pipe or any part of it between the curb-stop or meter and the building shall be given to the Water Department Office before the work is begun and will be subject to the same inspection as required in Paragraph G of this Section.

Sec. 16.2-4. CONDITIONS TO INSTALLATION OF SERVICE.

Water service shall not be furnished to any building that is not located on a plot of land adjacent to a public street or highway without special authorization of the Water Department, and the service connection shall be installed and maintained only from the water main in the street or highway which the plot of land adjoins to a proposed curb-line which is not to exceed forty (40) feet, and if there is no water main in such street or highway, water service will not be furnished unless the construction of a water main be financed by the owner of such property for which said water service is desired, unless the water main be extended by order of the Township.

Sec. 16.2-5. INSTALLATION WHERE PROPERTY FRONTS ON MORE THAN ONE STREET.

Where the building to which the water is to be furnished is adjacent to more than one (1) street or highway, the service connection shall be installed on the street or highway upon which the property fronts, unless otherwise authorized by proper officials, and only then shall the connection be installed in any other street or highway with which the property adjoins.

Sec. 16.2-6. INSTALLATION AT STRUCTURES OTHER THAN ORDINARY SINGLE DWELLING.

Apartment buildings and houses of more than two (2) families or buildings of larger construction such as schools, churches and public buildings which may require a larger flow of water in a shorter space of time, due to equipment of larger capacity than in the ordinary dwelling, a larger size ferrule or corporation cock than is the standard size shall be installed in order to meet the necessary requirements; this size shall be determined by the Water Department.

Sec. 16.2-7. INSTALLATION AT APARTMENT BUILDINGS.

Apartment buildings shall be served through a single water meter of the proper size to correspond with the size of the service pipe necessary to meet their requirements.

Sec. 16.2-8. INSPECTION.

For the purpose of being certain whether the service connection is constructed, maintained and used in accordance with the regulations as herein stated, the Water Department shall at all times have the right, by its authorized representative, to inspect the service connection throughout its entire length and for such purpose to enter upon the land and premises where the service connection is located, and to make any excavations thereon that may be necessary to make such inspection, and the Water Department shall furnish the labor and bear all expenses incurred in the making of such inspections and shall restore the surface of the ground, as near as is possible to its former state where such excavations shall have been made.

Sec. 16.2-9. PROHIBITION AGAINST SUPPLYING WATER TO OTHERS.

No person furnished with water by the Township will be permitted to supply water to other persons or premises in any manner, without written permission from the Water Department; such use will be in violation of this Chapter and will subject all violators to a penalty, which may be a fine or the discontinuance of service, this will depend on the conditions of such violation.

Sec. 16.2-10. PROHIBITION AGAINST TURNING WATER ON.

No person shall turn the water on into any premises, either in the first instance or after the water shall have been turned off by the Township, on account of a violation of these rules and regulations or any other cause except by written consent of the Water Department.

Sec. 16.2-11. INSTALLATION NOT MANDATORY.

It shall not be obligatory on any property owner to purchase water from the Water Department.



ARTICLE 3. WATER FEES

Sec. 16.3-1. RESPONSIBILITY.

The owner of the property shall be responsible for the payment of all water service charges or as otherwise provided for by law.

Sec. 16.3-2. INSTALLATION AND CONNECTION FEES.

The following installation and connection fees shall be paid for the following types and sizes hereinbelow scheduled effective the dates specified:

**Domestic
3/4 x 5/8" (includes cost of meter)
Service connections larger than 3/4 x 5/8" will be charged the additional cost of
meter.**

(Pertains to each separately metered domicile in a structure)

	<u>3/4 x 5/8"</u>	<u>1" Service</u>	<u>1-1/2" Service</u>
Water Service	\$1,587	\$1,923	\$3,192
+ Road Opening	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	\$3,087	\$3,423	\$4,692

Commercial Meter Costs (This fee is addition to cost of meter)

	<u>2" Service</u>	<u>3" Service</u>	<u>4" Service</u>
Water Service	\$4,142	\$8,402	\$13,800
+ Road Opening	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	\$5,642	\$9,902	\$15,300

6" Service

Water Service	\$18,060
+ Road Opening	<u>1,500</u>
	\$19,560

Multiple project fee (applies to 2 or more units
Connected to a single meter for apartments, town
Houses, shopping center, business center projects,
Motels, mobile home parks, condominiums, other
In-residence units) (This fee is in addition to the
Cost of meter and installation fees.)

\$243.00 per unit

A unit shall be equal to flow of 300 gallons per day (standard adopted for single family residence per NJSA 40A:31-11.

The estimated flow of the connector may be accepted or determined by the Water Department according to an established approved standard of appropriate authority at the time of the application.

The estimated flow remains subject to an adjustment for an increase of fee based on the first annual anniversary consumption experience and the connector be surcharged for such increase.

Schools
(Public or Private)

According to
size as per
above schedule

Sec. 16.3-3. ADDED INSTALLATION FEE.

In the event either of the services provided for in Sec. 16.3- 2 is requested or applied for and shall involve the breaking of the road surface and the reopening of the water line trench in order to make such installation, there shall be added to such installation fee required in Sec. 16.3-2, the further sum of:

5/8" or above	\$1,500
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Sec. 16.3-4. SHUT-OFF FEE; RE-INSTALLATION FEE.

In the event either of the service is discontinued at the request of the customer or because of the delinquency in the payment of water service charges, there shall be paid a shut-off fee or re-installation fee, whichever applies, in the amount of \$100.00

In the event such shut-off or re-installation is made on a Saturday, Sunday or holiday, such fee shall be \$200.

If the request is made by the Sewerage Authority to enforce payment of delinquent sewerage fees, there shall be paid a fee by the Sewerage Authority for each request in the amount of \$100.00.

Sec. 16.3-5. SERVICES CHARGES.

Charges for water services shall be due and owing from the property owner and the person securing such service, jointly and severally, and such charges shall be and remain a lien against the property until paid in accordance with the following schedule:

<u>TYPE</u>	<u>QUANTITY PER QUARTER</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Residential Rate (includes separate charge for each Residence, Apartment, Townhouse, Mobile Home or other In-Residence unit separately maintained)	0-7,500 gallons	\$ 77.00	83.93	91.48
Senior Citizens & Disabled Persons - Qualified as required in case of real estate where owned and occupied by such person	0-7,500 gallons	33.26	36.25	39.51
Commercial or Industrial (Includes separate up to 7,500 Gallons per quarter charge for each unit)	0-7,500 gallons	80.47	87.71	95.60

<u>TYPE</u>	<u>QUANTITY PER QUARTER</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Quantity Excess Charge: (applies to meter reading periods)				
(1) Individual Dwelling units per Thousand Gallons	7,500-50,000 gallons	4.27	4.65	5.07
	Over 50,000 gallons	7.06	7.70	8.39
(2) Multiple Residential Per Thousand Gallons	7,501-50,000 gallons	8.95	9.76	10.64
	Over 50,000 gallons	14.79	16.12	17.67
(3)Combination Commercial/ Domestic Commercial or Industrial Per Thousand Gallons	7,501-50,000gallons	8.95	9.76	10.64
	Over 50,000 gallons	14.79	16.12	17.58

If a request is made by the Sewerage Authority to enforce payment of delinquent sewerage fees, there shall be paid a fee by the Sewerage Authority for each request in the amount of \$100.00

Sec. 16.3-6. EXCESS CHARGE CALCULATION.

The excess charge provided in Sec. 16.3-5 shall be calculated on amounts of 1,000 gallons increments over the minimum per unit allowance. Other excess charges in said section is based on a three month period minimum allowance. This is determined by meter reading scheduled as set forth in Sec. 16.4-4.

For multiple projects, the amount of excess shall be calculated on amounts of 1,000 gallon increments over the minimum per unit allowance for the total number of units contained therein.

Sec. 16.3-7. PRIVATE FIRE SERVICE.

(1)	Private Fire Service per hydrant annum.	<u>Size</u>	
		2"	\$300.00
(2)	Private Fire Service charges for Fire Service line annum.	4"	\$500.00
		6"	\$700.00
		8"	\$900.00
		10"	\$1,100.00

Fire Service Lines shall be installed with an approved double detector check valve and proper size by-pass meter. Any water not used for fire prevention and registered on the by-pass meter will be charged according to established water rates.

Sec 16.3-8. DELINQUENT ACCOUNTS - DETERMINATION.

All unpaid water accounts will be considered delinquent thirty (30) days after the date that the balance on account is due and payable.

Sec. 16.3-9. DELINQUENT ACCOUNTS - SERVICE TERMINATED.

The Township's Water Department may discontinue service on ten (10) days' notice, to be hand delivered to the owner or resident of the premises in question, or to be sent by regular mail (In the event that notice is given by mail, an additional three (3) days shall be added to the date set forth above, i.e., 13 days notice), which notice shall state the date of disconnect and the reason therefore, which disconnect shall not occur for a period of sixty (60) days after the delinquency occurs. In the event a check made payable to the Township of Pennsville Water Department in payment of a delinquency is returned to the Township marked "insufficient funds", the Water Department shall immediately discontinue service without further notice to the owner or resident of the premises in question. In addition, any payments made thereafter to bring the account current shall be made in cash.

Sec. 16.3-10. DELINQUENT ACCOUNTS - SERVICE CHARGE.

Any part of a payment which remains unpaid for thirty (30) days following the date payment is due shall be assessed an interest charge at the rate of eighteen percent (18%) per annum computed on a monthly basis. .

Sec. 16.3-11. METER TEST CHARGE.

If a user requests a meter test on a water meter installed upon his service line that individual must sign a letter which gives approval to Allied Meter to perform the test. If the meter is tested by the third party, Allied Meter, and found to be within the tolerance limits permitted by the New Jersey State Calibration Standards, there shall be paid a charge of:

Less than 2"	\$100.00
2" – 6" meters including compounds	\$250.00

ARTICLE 4. **WATER METERS**

Sec. 16.4-1. **FURNISHING METERS; PROPERTY RETAINED.**

The water meter, mentioned Article 2 of this Chapter, which is to be furnished and installed by the Township Water Department shall at all times be and remain the property of the Township and must not or shall not be tampered with or repaired by an unauthorized person or persons, under the penalty of the current cost of a new water meter and the cost of the installation of same; also proper measures are to be taken by the subscriber and owner of the property to insure these meters against the dangers of becoming frozen in winter.

Exception: Meters shall not be required for standby fire fighting systems (those portions of a water system dedicated exclusively to providing water for fire fighting purposes). In addition, such systems shall be used for fire fighting purposes only. Should state law require the installation of meters on such systems subsequent to the effective date of this Ordinance, then the cost of the meter and installation will be the sole responsibility of the property owner.

Sec. 16.4-2. **RESTRICTIONS; ONLY AUTHORIZED PERSON MAY HANDLE.**

None but authorized persons will be permitted to place, remove, test or adjust any water meter installed by or the property of the Water Department.

Sec. 16.4-3. **VACANT PROPERTY; PROCEDURE FOR REMOVAL.**

When any property is to be vacated by the tenant or owner, a written notice shall be given to the Water Department of the date on which the vacancy will take place, in order that the meter may be removed and checked over, after which the meter will be re-installed only upon written request by the owner of such property; failure to comply with this rule may also result in a penalty, as meters may become frozen.

Sec. 16.4-4. **READING OF METERS; BILLING PROCEDURE.**

All water meters shall be read quarterly, with bills rendered January, April, July and October of each year.

All bills shall show the previous meter readings, the present reading, the total gallons between such readings and the interim credits for amounts paid; the net result being the amount owed on such current meter consumption billing. A list of Water billing and collection dates is available in the office of the Water Department Superintendent.

Sec. 16.4-5. INSTALLATION AND PLACING OF METERS.

Meters shall be installed and placed in such manner and at such place upon the premises of the consumer in accordance with the manner and specifications prescribed by the Township Water Department in order to facilitate the reading, maintenance or preservation of the meter.

ARTICLE 5. HYDRANTS

Sec. 16.5-1. INSTALLATION; USE RESTRICTED.

Fire hydrants are, and shall be installed throughout the Township at the most vital points for fire protection, and shall not be used for any other purpose except by a written consent from the Water Department which will only be granted on consent of the Township Committee.

Sec. 16.5-2. AUTHORIZED PERSONNEL.

No unauthorized Township person will be permitted to have the custody of the special type of wrench to fit these fire hydrants or to draw water from same. Firemen, for the use at fires or testing their equipment, and Water Department representatives, shall be considered as authorized personnel.

ARTICLE 6. RESERVATIONS BY THE TOWNSHIP

Sec. 16.6-1. SHUTTING OFF WATER IN MAINS.

The Township reserves the right at any time, due written notice of course, to be given by publication or otherwise, to shut off the water in their mains for the purpose of making repairs or extensions, or for other purposes, and all persons having industrial steam boilers or heating boilers and not equipped with stand-by cisterns or tanks, are hereby cautioned against possible collapse or rupture of same.

Sec. 16.6-2. NON-LIABILITY FOR DAMAGE.

It is expressly stipulated by and between the Township and the water subscribers that no claims shall be made against the Township due to a rupture or breakage of any water main, or service pipe, or any attachments to this water system, or for any accidental failure in the water supply.

Sec. 16.6-3. RESTRICTIONS ON USES OF WATER.

The Township also reserves the right to make restrictions in the uses of water whenever pressing and urgent conditions require them, also to restrict or to entirely prohibit the use of water for fountains, hose or sprinklers where necessary to insure adequate supply for other purposes.

Sec. 16.6-4. RATE CHANGES; ADDITIONAL REGULATIONS.

The Township reserves the right to re-arrange its schedule of rates and to make such additional rules and regulations as may become necessary from time to time.

Sec. 16.6-5. DISCONTINUE SERVICE; VIOLATION OF CHAPTER.

For this violation of any of the rules and regulations found in this Chapter, the Township reserves the right to turn off the water at once.