

A regular meeting of the Pennsville Sewerage Authority was called to order by Chairman McDade at 7:00 p.m., on Thursday, November 14, 2013 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman McDade read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman McDade were David Birchmire, Marc Chastain, Scott Hourigan, Bernard Sennstrom, II and alternate member Mary Lou Chollis. Other attendees included Authority Solicitor Walter J. Ray, CFO John Willadsen, Authority Engineer David Palgutta, Auditor David Rollison of Bowman and Company, Authority Superintendent Ronald E. Cooksey, and Clerk Diane Ford.

Chairman McDade asked the Board to review the monthly budget report.

Resolution No. 13-98-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member Chastain moved for adoption of Resolution No. 13-98-SA and Member Sennstrom seconded. Roll call vote as follows: Birchmire-abstain; Chastain-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-98-SA is approved.

Resolution No. 13-99-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON OCTOBER 10, 2013

Member Chastain moved for adoption of Resolution No. 13-99-SA and Member Sennstrom seconded. Roll call vote as follows: Birchmire-Abstain; Chastain-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-99-SA is approved.

Resolution No. 13-100-SA ADOPTING THE AUTHORITY'S BUDGET FOR FISCAL YEAR DECEMBER 1, 2013, TO NOVEMBER 30, 2014

Member Chastain moved for adoption of Resolution No. 13-100-SA and Member Sennstrom seconded. Roll call vote as follows: Birchmire-yes; Chastain-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-100-SA is approved.

Resolution No. 13-101-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH MUNICIPAL MAINTENANCE OF CINNAMINSON, NJ – ANNUAL CONTRACT FOR AS-NEEDED REPAIRS TO AND REPLACEMENT OF THE AUTHORITY'S MECHANICAL EQUIPMENT

Member Chastain moved for adoption of Resolution No. 13-101-SA and Member Sennstrom seconded. Roll call vote as follows: Birchmire-yes; Chastain-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-101-SA is approved.

Resolution No. 13-102-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH DELTRONICS CORPORATION OF MILLVILLE, NJ – ANNUAL CONTRACT FOR AS-NEEDED REPAIRS TO AND REPLACEMENT OF THE AUTHORITY’S ELECTRICAL COMPONENTS

Member Chastain moved for adoption of Resolution No. 13-102-SA and Member Sennstrom seconded. Roll call vote as follows: Birchmire-yes; Chastain-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-102-SA is approved.

Resolution No. 13-103-SA AUTHORIZING A \$.50/HOUR PAY INCREASE FOR MATTHEW MELITA WHO HAS OBTAINED HIS COMMERCIAL DRIVER’S LICENSE

Member Chastain moved for adoption of Resolution No. 13-103-SA and Member Sennstrom seconded. Roll call vote as follows: Birchmire-yes; Chastain-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-103-SA is approved.

Resolution No. 13-104-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A ONE-YEAR AGREEMENT WITH KLEINFELDER/OMNI ENVIRONMENTAL CORPORATION TO ASSIST IN SATISFYING THE REQUIREMENTS OF THE AUTHORITY’S POLLUTION MINIMIZATION PLAN AT A COST NOT TO EXCEED \$9,100

Member Chastain moved for adoption of Resolution No. 13-104-SA and Member Sennstrom seconded. Superintendent Cooksey explained that this was a yearly contract which allows us to comply with our permit that requires us to do two sampling events a year to test for PCB contamination. He also informed the Board that it was an Extraordinary Unspecified Service. Roll call vote as follows: Birchmire-yes; Chastain-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-104-SA is approved.

Resolution No. 13-105-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH PATRIOT CONSTRUCTION FOR REPAIR OF THE GRAVITY SEWER MAIN AT THE INTERSECTION OF FERRY ROAD AND LINCOLN STREET AT A COST NOT TO EXCEED \$8,000

Member Chastain moved for adoption of Resolution No. 13-105-SA and Member Sennstrom seconded. Superintendent Cooksey informed the Board that the original cost estimate was \$6000. He added that he built in an additional \$2000., buffer for some complications he anticipated with this repair. He explained that some complications may arise due to the concrete manhole that was built on top of the original sewer system. Mr. Cooksey then confirmed that Lincoln Street was where the bar, Scooters was located. Roll call vote as follows: Birchmire-yes; Chastain-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-105-SA is approved.

Resolution No. 13-106-SA APPROVING THE AUTHORITY ENGINEER'S PROPOSAL FOR ENGINEERING SERVICES ASSOCIATED WITH REPAIRS TO THE SEWER MAIN LOCATED AT THE INTERSECTION OF FERRY ROAD AND LINCOLN STREET AT A COST NOT TO EXCEED \$1,525.00

Member Chastain moved for adoption of Resolution No. 13-106-SA and Member Sennstrom seconded. Roll call vote as follows: Birchmire-yes; Chastain-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-106-SA is approved.

Resolution No. 13-107-SA AUTHORIZING THE AUTHORITY CHAIRMAN TO ENTER INTO A CONTRACT WITH A&M PRODUCTS, CINNAMINSON, NJ FOR THE PURCHASE OF ONE MOHAWK TP-16,000-LB CAPACITY AUTO LIFT AT A COST NOT TO EXCEED \$15,000

Member Chastain moved for adoption of Resolution No. 13-107-SA and Member Sennstrom seconded. Superintendent Cooksey stated this resolution was for a high-quality auto lift. He explained that the Mohawk was the best lift, but not the cheapest. He added that it was American made with bigger cylinders, heavier gauged steel, a larger and more stable lift, and stainless steel hydraulic lines. Mr. Cooksey responded to Chairman McDade's question regarding the inspection on the lift by stating that it met the Auto Lift Institute Standards which coincided with federal OSHA laws. Mr. Cooksey then responded to Member Birchmire's question regarding its warranty by stating that the lift had a 10 year mechanical warranty, a 25 year structural warranty, and a lifetime warranty on the cylinders. He added that the cost included shipping, installation, and training. Mr. Cooksey responded to Chairman McDade's question regarding its use by stating that the Mohawk could lift every vehicle with the exception of the vac truck. After a brief discussion, Mr. Cooksey informed the Board that the auto lift also had chain drives versus cable drives which were safer and more stable. Roll call vote as follows: Birchmire-yes; Chastain-yes; Hourigan-yes; McDade-yes; Sennstrom-yes. Resolution No. 13-107-SA is approved.

The first discussion item was the JIF seminar. Clerk Ford stated that all members had received a memo regarding the JIF Seminar, and that all members were required to attend. Ms. Ford added that the closest seminar was held at Nicholosi's in West Deptford, and that Superintendent Cooksey would provide transportation for those interested in attending. Chairman McDade stated that he and Mr. Chastain would be attending the seminar in Atlantic City. Members Birchmire, Hourigan, and Sennstrom and Alternate Member Chollis confirmed to Ms. Ford that they would attend the JIF Seminar in West Deptford.

Next on the agenda was the Engineer's report. Engineer Palgutta stated that all shake files for the GIS mapping had been completed and submitted to the township. He added that he has had some discussion with Mr. Cooksey regarding some of the viewing options he may have as the parts and pieces of the GIS mapping come together on his computer and Mr.

Kuhn's computer as well. Mr. Palgutta stated that he anticipated providing an updated overall map prior to the next meeting. Chairman McDade added that this project was quite an undertaking and that the Authority would now have a lot of valuable information that it did not have in the past. Mr. Palgutta stated that the only other item on his report was the additional survey required for the land use permits for East Pittsfield Street had been completed. He added that the applications were currently being prepared, and once they were completed, the Board members would need to sign them before submission. Mr. Palgutta stated that he would coordinate with Mr. Cooksey in order for the signing process to happen. Chairman McDade questioned the duration on the applications' approval, and Mr. Palgutta stated he was hopeful it would not be long due to the simplicity of what was put forth. However, he did affirm that he could not anticipate how long this process would be especially with the coming holidays.

The Superintendent's report was next on the agenda. Superintendent Cooksey reported that the plant was well within compliance and affluent limitations were fine.

Superintendent Cooksey also reported that:

- A digester started foaming on a Sunday. The weekend operator reported to him that the ultrasonic meter was measuring a lot more sludge in the tank than normal and the operator thought it would overflow. The weather change caused the sludge to react biologically which produced foam and gave a misleading result. They hosed down the digester through the hatches twice during that night to remedy the problem. This was an occurrence that happens occasionally when the weather changes and micro organisms become predominant in the sludge breakdown.
- They are videoing sewers in the Central Park area behind Franklin Savings and Loan.
- A channel grinder that was rebuilt had to have additional work done to it that was not in the original quote. The gears had been damaged and it cost \$2000., to replace them. This was a legitimate price.
- A main broke on Route 49 and Carroll Avenue on October 21, 2013 at 3:00 pm. Mr. Cooksey contacted Mount Construction and they arrived at approximately 5:30pm. They worked through the night and made the repair. They had to bypass the pumping station by using the vac truck from C&H Disposal which cost \$750.00. Mr. Cooksey had not received a bill from Mount Construction at that time.

- All plant employees had passed the written test for their CDL Licenses. Mr. McClincy and Mr. Watkins are scheduled for their road test before the deadline.
- One of the Authority's township trucks broke down on Harding Avenue. The fuel pump had to be replaced.
- The details for the combination vac truck.
 1. Basic Chassis - 24 months or 100,000 miles – expired
 2. Engine – 3 years or 150,000 miles-included all electrical components, injectors, and 100% parts and labor – expires in 2014
 3. Towing to nearest dealership for service- 24 months with a \$500 maximum per incident – expired
 4. Cab - 5 years – corrosion on performance – expires 2016
 5. Frame – 100% parts and labor – 7 years – expires 2018
 6. Transmission – 100% parts and labor – 5 years and unlimited miles- expires 2016
 7. Water tanks – 10 years – expires 2021
 8. Centrifugal fan compressor – 5 years- expires 2016
 9. Debris body – 5 years – expires 2016

Mr. Cooksey confirmed the cost of the truck to Member Chastain of \$324,000, and Mr. Chastain stated that the vac truck warranty averaged at 5 years which was approximately \$50,000 to \$60,000 per year.

Chairman McDade commented about the break on Route 49 and stated that he had no idea there was that much concrete at that location. He added that the contractor sawed through 2 feet of it.

Member Sennstrom asked Mr. Cooksey if there was an option to lease the video trailer and the equipment that it contained because leasing every few years would enable the Authority to have a more updated model. Mr. Cooksey stated that he did not remember having the option to lease the trailer, but that he would look into it. Mr. Cooksey then affirmed that he was told the trailer that the Authority presently owned was upgradeable when it was purchased. Mr. Sennstrom noted that a mechanical wench to hoist and lower the camera would be an updated feature worth investigating, and Mr. Cooksey agreed. Mr. Cooksey stated that he would research it further.

The meeting was opened to the public. Chairman McDade entertained a motion to adjourn. Member Chastain so moved. Member Sennstrom seconded the motion. All "aye", motion approved. Meeting adjourned at 7:31pm.

Taped by Diane Ford
Transcribed by Phyllis Wyshinski
Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

Scott Hourigan, Secretary