

The regular meeting of the Pennsville Sewerage Authority was called to order by Chairman Robert McDade at 7:00 p.m. on Thursday, May 12, 2016 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman McDade read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Robert McDade were Mary Lou Chollis, Scott Hourigan, and William Masten. Other attendees included Authority Alternate Member John Smith, Authority Solicitor Walter J. Ray, Authority Superintendent Ronald E. Cooksey, and Authority Engineer David Palgutta, William Mesogianes of Sickels and Associates, and Authority Clerk Diane Ford.

Chairman McDade asked the Board to review the monthly budget report.

#### Resolution No. 16-49-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member Chollis moved for adoption of Resolution No. 16-49-SA and Member Masten seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Smith-yes. Resolution No. 16-49-SA is approved.

#### Resolution No. 16-50-SA APPROVING MINUTES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON APRIL 14, 2016

Member Chollis moved for adoption of Resolution No. 16-50-SA and Member Masten seconded. Roll call vote as follows: Chollis-yes; Hourigan-yes; Masten-yes; McDade-yes; Smith-yes. Resolution No. 16-50-SA is approved.

The first discussion item was the Chairman thanking Superintendent Cooksey and his guys for removing the tree that was a problem for a neighbor.

The next discussion item was online payments. Clerk Ford explained to the Board that the online payments system has really taken off and has slowed down the traffic in the office.

Another discussion item brought up by Member Chollis was 7 White Street owned by David Owens. Clerk Ford stated all 4<sup>th</sup> Quarter and 1<sup>st</sup> Quarter charges are paid to prevent termination. The back charges will go into the lien sale unless they are paid before that point. Also, Clerk Ford explained that 5 White Street owned by John Wood, a subsequent request was received and all fees and back charges were included in the amount given to see if a lienholder will cover all of the charges.

The last discussion item was Alternate Member John Smith brought up to the Board that the building at the billing office has many issues that need to be addressed. Member Masten asked if the painting could be done by the Board members. The Chairman stated he believes

there is more than painting needed, he stated scraping of old paint, etc. and that it may be easier to bid the job out to be done in a timely manner. Member Smith stated he believes some of the problems are safety issues and may be critical to have addressed. The Chairman asked which were safety issues and Alternate Member Smith stated there are broken and missing tiles in lobby area. Clerk Ford mentioned the front steps may need to be re-mortared and questioned at that time would the possibility of the handicap ramp be considered. There was discussion that the issues to this building may be completed in 2 phases.

Next on the agenda is the Engineer's report. Engineer Palgutta stated he and Superintendent Cooksey were working together regarding the Plant Generator project and should be requesting authorization to go to bid by the next meeting.

The Superintendent's report was next on the agenda. Superintendent Cooksey stated the plant is in compliance.

Superintendent Cooksey reported that:

- Video Inspection
- DEP Inspection
- Passed proficiency Lab testing
- #8 Station pump was replaced
- New sludge hauler is working out great

Member Hourigan asked about mark outs in the road. Superintendent Cooksey explained the mark outs are a New Jersey State law. The Law is called New Jersey One Call and the Water/Sewer Departments are required to go out and mark lines under the ground.

The meeting was open to the public.

Chairman McDade entertained a motion to adjourn. Member Chollis so moved, Member Masten seconded. All "aye", motion carried. Meeting adjourned at 7:20 p.m.

Taped by Diane L. Ford

Transcribed by Ashley B. Rivera

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

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Scott Hourigan, Secretary