

The regular meeting of the Pennsville Sewerage Authority was called to order by Chairman Bernard Sennstrom II, at 7:02 p.m. on Thursday, November 9, 2017 in the Municipal Building, 90 North Broadway, Pennsville, New Jersey. Chairman Sennstrom read the Open Public Meetings Act Statement and led all present with the Pledge to the flag.

Authority members present in addition to Chairman Bernard Sennstrom II, were Mary Lou Chollis, Scott Hourigan, Robert McDade, and William Masten. Other attendees included Alternate member John Smith, Authority Solicitor Walter J. Ray, William Mesogianes of Sickels and Associates, Superintendent Ronald E. Cooksey, Authority Engineer David Palgutta, CFO John Willadsen, and Authority Clerk Diane Ford.

Chairman Sennstrom asked the Board if they had reviewed the monthly budget report.

RESOLUTION NO. 17-84-SA APPROVING PAYMENT OF BILLS PROPERLY AUDITED

Member McDade moved for adoption of Resolution No. 17-84-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 17-84-SA is approved.

RESOLUTION NO. 17-85-SA APPROVING MINTUES OF A REGULAR MEETING OF THE PENNSVILLE SEWERAGE AUTHORITY WHICH TOOK PLACE ON OCTOBER 12, 2017

Member McDade moved for adoption of Resolution No. 17-85-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 17-85-SA is approved.

RESOLUTION NO. 17-86-SA ADOPTING THE AUTHORITY'S BUDGET FOR FISCAL YEAR DECEMBER 1, 2017 TO NOVEMBER 30, 2018

Member McDade moved for adoption of Resolution No. 17-86-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 17-86-SA is approved.

RESOLUTION NO. 17-87-SA AN AGREEMENT BETWEEN THE AUTHORITY AND KLEINFELDER ENVIRONMENTAL CORPORATION WHICH WILL PROVIDE FOR DRY WEATHER COMPOSITE SITE SAMPLING, LABORATORY ANALYSIS, QUALITY CONTROL, DATA SUBMISSION AND AN ANNUAL REPORT AT A COST NOT TO EXCEED \$14, 450.00

Member McDade moved for adoption of Resolution No. 17-87-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 17-87-SA is approved.

The first item for discussion was payroll. Clerk Ford advised the Board that the Township Payroll Clerk is supposedly retiring early next week and there is discussion that payroll is going to be outsourced. John Willadsen advised the Board he should have more information next week but doesn't see any real issues.

Next discussion was 102 Hook Road. Clerk Ford stated that the owner of this property was in the office inquiring why her bill was so much higher than her neighbor's. Clerk Ford advised her that there were two units at this address. The resident stated there was only one that was being lived in because they had been told by the township a relative couldn't live there. Authority and water records indicated two units back in the 1980's. Jack Lynch went out and inspected the unit in question and advised it was only one unit now. Clerk Ford stated that Jack Lynch had authorized the current bill for October and all future bills to be adjusted for water to one unit. Clerk Ford asked the Board if they were inclined to do the same for sewer. After a brief discussion the following resolution was read.

RESOLUTION NO. 17-88-SA AUTHORIZING THE AUTHORITY CLERK TO CREDIT THE ACCOUNT OF JAMES C. RAFINE, JR. THE OWNER OF 102 HOOK ROAD, PENNSVILLE IN THE AMOUNT OF \$96.25

WHEREAS, the Chairman and members of the Pennsville Sewerage Authority (hereinafter Authority) have been advised by the Authority Clerk that James C. Rafine, Jr. the owner of 102 Hook Rd. Pennsville, NJ, property designated as Tax Block 2401, Lot 14 on the official Tax Map of the Township of Pennsville is being billed for two units; and

WHEREAS, the Clerk has also advised the Authority that she has determined that an investigation of the premises in question has revealed that there is only one billable unit at the address in question.

NOW, THEREFORE, BE IT RESOLVED by the Chairman and members of the Pennsville Sewerage Authority that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this Resolution as if the same were more fully set forth herein at length and having the same binding effect as the paragraphs set forth below.

2. Based on the facts as set forth in the preamble of this Resolution, the Authority Clerk is hereby authorized to credit the owner of the premises in question in the amount of \$96.25 for the 3rd quarter billing cycle of the year 2017.

Member McDade moved for adoption of Resolution No. 17-88-SA and Member Chollis seconded. Roll call vote as follows: Chollis – yes; Hourigan – yes; Masten – yes; McDade – yes; Sennstrom – yes. Resolution No. 17-88-SA is approved.

The last item for discussion was the JIF seminar. Clerk Ford mentioned that an email had been sent out to the members to see who would be attending the JIF meeting on Tuesday, January 30, 2018 at Nicolosi's Caterers, West Deptford, NJ. She stated she would like a response as soon as possible to make the reservations.

The next item on the agenda is the Engineer's Report. Engineer Palgutta reported:

- Met with South State regarding the East Pittsfield Street forcemain replacement project. Looking to mobilize in the middle of December.
- Attended a demonstration for a thickener product with Superintendent Cooksey, determined it would not be a good fit do to the percentiles it needs versus what they currently are.

Superintendent Cooksey went on to say the thickener was designed for a certain type of sludge and would not meet their needs. The thickener they use is sufficient so there is no need, the purpose of the demonstration was to look into possible alternatives.

Next item on the agenda is the Superintendent's Report. Superintendent Cooksey reported:

- OPEOSHA inspection was done, all things that needed attention have been taken care of.
- Put out the bid for the lining job, there are 8 bidders on the project. Opening on November 21, 2017.
- Sent out the video inspection of the pipe to the bidders so that they're able to see the current condition. Also recommending a site visit.

The meeting was opened to the public. No public comment.

Chairman Sennstrom asked if there were any comments from the table. Member Masten questioned the vacant alternate position. Member McDade said he has the information and will review it and readdress at a later date.

Chairman Sennstrom entertained a motion to adjourn. Member McDade so moved and Member Chollis seconded. All "aye", motion approved. Meeting adjourned at 7:32 p.m.

Taped by Diane L. Ford

Transcribed by Stevie-Nicole R. Tinklepaugh and Diane L. Ford

Official tape and approved resolutions on file in the Sewerage Authority Office.

PENNSVILLE SEWERAGE AUTHORITY

Scott Hourigan, Secretary